

Showing System in Matrix

The showing system for your listings comes from your brokerage or office record - not from a setting on each listing.

Office-level control

The showing system is controlled at the brokerage / office level. You cannot change it listing by listing.

Whatever the office record has selected as the showing system is what appears for all listings from that office.

If your office needs a different showing system, ask your Broker of Record or office administrator - or your Member Association - to update the office record. Do not look for a showing-system setting on an individual listing in ADD/EDIT (Listings Manager).

Interboard listings and super subscribers

Note: Interboard listings (including super subscribers) do not have showing-system links on them. The showing system for those listings is handled through their primary MLS® provider.

Tips

- Expect the same showing system on every listing from the same office. A change on the office record applies to all of that office's listings.
- Open houses are separate from the office showing system - see Open Houses in Matrix.
- Name, email, phone, and office details still come from your Member Association member management system - see Update My Information in Matrix.

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